

**FINANCIAL ASSISTANCE GUIDELINES
GLOBAL EVANGELISM TEAMS
Kentucky-Tennessee Conference of SDA**

Guidelines

1. Each team will conduct their meetings outside the USA in conjunction with Bob Folkenberg's Global Evangelism or as approved by Conference Administration.
 2. Each team must consist of a pastor, his wife (optional), and four lay evangelists from his district who will conduct the meetings. Teams of less than four need special approval.
 3. Each lay evangelist must be a part of their own district pastor's team.
 4. Each team must stay as a group in the same hotel.
 5. Each pastor will conduct a staff meeting with his group each morning during the meetings for review, training, and encouragement.
 6. It is highly recommended that each team include "support personnel" as approved by the pastor and lay evangelists. Such persons might conduct health, nutritional, and children's programs to augment the main evangelistic program. The "support personnel" will be responsible for all their expenses and will not receive any subsidy.
 7. Lay persons of a multi-church district may come from different churches in a given district to make up that district's team.
 8. Lay persons wanting to go when there is not a team from their own church or district may join another team at their own expense, providing they are invited by such a team.
 9. In order to submit an application, the following steps must be taken:
 - a. The pastor must assemble a team.
 - b. Check Bob Folkenberg's website and determine where and when they want to go.
 - c. Get approval from their Church Board and a commitment for the funds for which the Board will be responsible.
 - d. Submit a completed application form to the Conference Ministerial Secretary.
UNLESS WRITTEN CONFIRMATION IS RECEIVED FROM THE CONFERENCE THAT THE APPLICATION IS APPROVED, THE CONFERENCE WILL NOT BE RESPONSIBLE FOR ANY MONEY SPENT OR COMMITMENTS MADE.
 - e. Register on the Folkenberg website for the event and start planning the mission.
- BOB LAWSON ACTS AS CONSULTANT AND MAY BE CONTACTED FOR ANY HELP. He can be contacted at (502) 671-8744.
10. Teams not approved for conference subsidy may be approved by the conference to go when TOTALLY sponsored by the team members themselves and/or their local church. This would be WITHOUT financial assistance from the conference. It is hoped a good number of churches will be willing to do this!
 11. Each participant will only qualify once for a subsidy from the conference.

INDIVIDUAL RESPONSIBILITY

- **Lay person:** Responsible for his/her travel expenses, including air fare, lodging, food, and all additional incidentals.
- **Pastor and wife:** Responsible for all travel expenses, including air fare, lodging, food, and incidentals which are BEYOND the approved conference allowance
- **Each speaker** may use the subsidies (from the Conference and the local congregation) available to them to help defray the expenses for travel, food, and lodging

It is also prudent to have money available for discretionary use to enhance the meetings.

CONFERENCE ASSISTANCE

- Provides a subsidy of \$500 for each speaker. (This money does not come out of the regular conference budget, but is provided by a gift to the conference).
- Pays up to \$1,500 for pastor's travel, lodging, and food, and up to \$750 for the pastor's wife. Pastor is responsible for amounts beyond that.
- Provides DVD players or laptop computers and projectors, as available. Timing and coordination through John van Zyl, the Ministerial Director is important, so as to assure equipment is available at the time needed. The conference is spending \$35,000 for additional equipment.
- Furnishes certain insurance coverage. Participants should familiarize themselves with said coverage. They may wish to purchase additional coverage.

LOCAL CHURCH (Team Sponsor)

- The local church will donate \$500 to each speaker from their particular church, for a total assistance of \$2,500.00 per team. (This might be from several churches in a given district under the same pastor). Additional assistance to the team is certainly nice, especially if persons wishing to participate are not able to afford it, and the church wishes to assist them.

ADDITIONAL SUBSIDY

Quiet Hour offers financial assistance to teams going to selected countries. Check with Quiet Hour to see if your team qualifies.

Summary of Finances

INCOME

Lay member

Church subsidy	\$500
Conference subsidy	<u>\$500</u>
Total	\$1000

Pastor

Church subsidy	\$500
Conference subsidy	\$500
Conference travel	<u>\$1,500</u>
Total	\$2,500

Pastor's wife	\$750
---------------	-------